

MRP INTERNATIONAL INSTITUTE

A TRADING NAME OF MRP INTERNATIONAL PTY LTD CRICOS PROVIDER CODE : 03012E NATIONAL PROVIDER CODE: 21248

For use when the College has decided to suspend or cancel a student's enrolment on its own initiate as a response to misbehaviour by the student. Student misbehaviour will be deemed to have occurred if the student breaches the requirements of the Student Code of Behaviour as defined in the Student Behaviour procedure.

Action

1. If a student has breached the Student Code of Behaviour requirements then the College must notify the student in writing of its intention to suspend or cancel the student's enrolment using the template below.
2. The College must notify the secretary of DEST via PRISMS of the intention to suspend or cancel the student's enrolment.

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Student deferral or suspension warning letter

Dear

It is a requirement of MRP International Institute that you abide by the Student Code of Behaviour. Failure to meet this requirement will lead to a suspension / cancellation of your enrolment and notification of this to be reported to DEST which may result in cancellation of your Student Visa.

You have recently been found to have breached the requirements of the Student Code of Behaviour for the third time and it is now the intention of the College to suspend / cancel your enrolment. The suspension / cancellation of your enrolment will be reported to DEST and may affect your visa status.

You have 20 working days to appeal against this decision to MRP International Institute. This can be done by accessing MRP International Institute's complaints and appeals procedure. A copy of the procedure and the application form is available from the college reception and is in the Student Prospectus. If the appeal is not upheld or you withdraw from the appeal process then MRP International Institute will report your deferral / suspension to DEST which may affect the status of your visa. If you require more information as to how this action may affect your visa status contact your local DIAC office or phone the DIAC helpline 131 881.

Yours sincerely

PETER DIHM
Managing Director